

# PENNS GROVE MIDDLE SCHOOL

351 Maple Avenue Penns Grove, NJ 08069  
Phone 856-299-0576 Fax 856-299-4378

Dr. Tara Allen, Principal

Abner Mendoza, Assistant Principal

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*Be August 27, 2020*

*Dear Parent/Guardian:*

*Whether you are a parent or guardian of a returning student, a new district resident, or coming to us from Paul W. Carleton School, it gives me great pleasure to welcome you and your child to the 2020-2021 school year. As we begin this year, we will be presented with many challenges - challenges that we have never encountered before. Please know that the entire school community is committed to providing your student with the safest and best possible learning environment.*

*Attached you will find calendars for the school year as well as start and end times. Additionally, the following information will prove helpful to you as we begin the new school year.*

## Important Dates

- *School opens on Tuesday, September 8, 2020, and is a full day session from 8:00 – 2:15 p.m. Cohort 1 (A-L) will report to school on September 8, 2020 and Cohort 2 (M-Z) will be virtual beginning on September 8, 2020. Please review the Cohort Schedule for detailed information.*
- *All virtual learners will begin on September 8, 2020.*
- ***Student schedules will be emailed to student accounts and available on the both the student/parent portal in Genesis.***
- *Virtual Back to School Night will be held on Thursday, September 17, 2020 at 6:00 p.m.*
- *Breakfast Program will begin on Monday, September 14, 2020. All meals will be served in the cafeteria.*

## Transportation & Student Arrival and Dismissal

- *As you can imagine, the first few days of school are a bit hectic. All students will enter the building in the morning via three separate entrances. 6<sup>th</sup>-grade students will use the main entrance; 7<sup>th</sup>-grade students will use side entrance on the Smith Avenue side; 8<sup>th</sup>-grade students will use the side entrance on Virginia Avenue side.*
- *All students riding a bus will be required to wear a mask before boarding and during the entire bus ride to school.*
- *All students will be scanned with a thermometer prior to entering the building. Any student with a temperature above 100.0 degrees F or higher, will have a mask/shield and place in the triage area for parent to pick up and take home.*
- *Students arriving after 8:10 a.m. will be considered late and must get a late pass from the security officer at the front of the building.*
- *Prior to dismissal students will proceed to their homeroom to return their face shields to the drawstring bag provided by PGMS and the bag will be kept in the classroom by the homeroom teacher.*

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- *Once dismissal begins, students will be dismissed by floors using different time windows and exits to prevent any unnecessary contact. Staff will be present to ensure students are following social distancing protocols in the hallways to exit the building.*

## Miscellaneous Information

- *Enclosed you will find your child's daily classroom schedule. There will be several staff to assist any students with directions to their classes during the first week of school.*
- *Penns Grove Middle School and the Penns Grove Carneys Point School District utilize the "Connect-Ed" telephone system to contact parents with important information and announcements on a daily basis. **Therefore, phone numbers must be updated regularly.** Additionally, email addresses must also be updated as messages can be sent via Connect-Ed as well. Please ensure that your contact information is current to ensure you receive information from the school.*
- *On the first few days of school students will bring home important papers that you will need to review, and possibly sign and return. Please read and respond accordingly and return necessary items to your child's teacher promptly.*
- *The student handbook may be found on the district website, [www.pgcpschools.org](http://www.pgcpschools.org). Please review the student handbook as it will contain important information including upcoming events and district policies. If you are unable to view the handbook online, please contact the Main Office so that we may provide you with a copy. We ask that you pay particular attention to the attendance and lateness policies, virtual instruction procedures/expectations, as well as the student code of conduct.*
- *The Board of Education prohibits acts of harassment, intimidation or bullying of students, employees, visitors and volunteers. The HIB Specialist is Ms. Denise Johnson, 856-299-0576 x. 4516; [alance@pgcpschool.org](mailto:alance@pgcpschool.org); and the district HIB Coordinator is Ms. Charlyn Martin, 856-299-3230 x. 5150; [cmartin@pgcpschools.org](mailto:cmartin@pgcpschools.org).*
- *The specific policy and procedures are on the district website; [www.pgcpschools.org](http://www.pgcpschools.org).*

*On behalf of the Penns Grove Middle School staff, I welcome you and your child to another successful school year. I encourage every parent to maintain healthy communication with the school. Feel free to contact my office should you have any questions or concerns. We hope you enjoy your few remaining days of the summer. Stay safe, stay well.*

*Yours in Learning,*

*Dr. Tara Allen  
Principal*