

**PENNS GROVE - CARNEYS POINT
REGIONAL SCHOOL DISTRICT
100 IONA AVENUE
PENNS GROVE NJ 08069
(856) 299-4250, EXT. 1111**

May 10, 2021

This information is a brief overview of actions taken at the Board of Education meeting. These are not official minutes nor do they contain every detail of the meeting.

1. Approved the following minutes:
May 3, 2021 – Executive Session and Regular Session
2. Approved drills for the month of March 2021.
3. Approved the Penns Grove Carneys Point Regional School District Summer Feeding Program.
4. Approved the following virtual workshops/seminars:
 - a. Jennifer Johnson (DO) to attend Preparing for the Audit, GASB84 and Internal Controls Webinar –virtual - 5/18/21 – Cost: \$50.00
5. Approved the following items:
 - a. Board Secretary’s Report – March 2021
 - b. Reconciliation Report – March 2021
 - c. Budget Report and Transfers – March 2021
6. Approved resolution to designate the South Jersey Times as the official newspaper for the 2021-2022 school year and the Courier Post shall be the alternate newspaper for the 2021-2022 school year.
7. Approved that Fulton Bank, Pennsville National Bank and the New Jersey Cash Management Fund are hereby the designated depositors wherein school moneys and other funds of said school district shall be deposited for the 2021-2022 school year.
8. Approved the following petty cash funds for the 2021-2022 school year:

		Maximum Expenditure
Penns Grove High School	\$500	\$150
Penns Grove Middle School	\$500	\$150
Paul W. Carleton School	\$200	\$50
Field Street School	\$200	\$50
Lafayette-Pershing School	\$200	\$50
District Office		
Checking	\$2,000	\$500
Cash	\$200	\$50
Food Service Department	\$200	\$50

9. Approved Christopher DeStratis as the Public Agency Compliance Officer (P.A.C.O.) for the period from July 1, 2021 to June 30, 2022.
10. Approved to appoint Charlyn Martin as the district’s Anti-Bullying Coordinator for the 2021-2022 school year.
11. Approved to appoint Dr. Carol Cannarelli, Interim Human Resource Director, to the position of Affirmative Action Officer and Title IX Coordinator for the period from July 1, 2021 to June 30, 2022.
12. Approved to appoint Dr. Charles Powell to the position of HAZCOM Coordinator and Chemical Hygiene Coordinator for the period from July 1, 2021 to June 30, 2022.

13. Approved to appoint John Mangino to the position of Integrated Pest Management Coordinator, Asbestos Management Officer, and AHERA Coordinator for the period from July 1, 2021 to June 30, 2022.
14. Approved to appoint the School Business Administrator and in his absence the Superintendent of Schools, as Custodian of School Records effective July 1, 2021 to June 30, 2022.
15. Approved to appoint Sage Schmidt as the Americans With Disabilities Act (ADA) Coordinator and to adopt grievance procedures as per 28 CFR 35.107(a) for the 2021 - 2022 school year.
16. Approved to appoint Dr. Carol Cannarelli, Interim Human Resource Director, as the district's Homeless Liaison Coordinator (N.J.A.C. 6:5-1.5) and Enrollment/Residency Coordinator (N.J.A.C. 6A:22-4.1(b)(2) for the 2021-2022 school year.
17. Approved to appoint Sage Schmidt as the district's Section 504 Compliance Officer (N.J.A.C. 6:3-8.2) and Assistant Homeless Liaison Coordinator (N.J.A.C. 6:15-1.5) for the 2021-2022 school year.
18. Approved to appoint Mark G. Toscano, Esq. of COMEGNO LAW GROUP, P.C., as the Solicitor and Labor Relations Consultant.
19. Approved that Nightlinger, Colavita and Volpa be appointed the Public School Auditor.
20. Approved that Garrison Architects, be appointed the Architects.
21. Approved that Fralinger Engineering Group be appointed as the Site Engineer of Record.
22. Approved that the Horizon Environmental Group, Inc., be appointed as the Environmental and Safety Consulting Group.
23. Approved that Christiana Care, Dr. George, MD be appointed the Medical Inspector.
24. Approved to appoint Scott Davenport, representative of Connor, Strong & Buckelew, as insurance consultant.
25. Approved to establish a bid threshold of \$44,000 for the procurement of goods and services and appoints, School Business Administrator, as its duly authorized Qualified Purchasing Agent.
26. Approved to appoint the firm of Phoenix Advisors, LLC, Bordentown, New Jersey to provide Continued Disclosure Agent Services and is designated as the district's Independent Registered Municipal Advisor.
27. Approved to authorize the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors for the 2021-2022.
28. Approved to enter into a 2021-2022 Contract for Participation in the Salem County Cooperative Transportation Program through Gloucester County Special Services School District.
29. Approved the attendance of the approved number of school board members and district employees at professional association training and informational programs, and the costs of attendance including all registrations fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.
30. Approved \$1,500 as the annual maximum regular business travel reimbursement limitations per Policy #3335 for the 2021-2022 school year for the following individuals:

School Business Administrator
Directors/Supervisors
Principals
State/County Meetings for Teacher Representatives: County Education Meetings, which include: Technology, Math, Science, Language Arts Literacy, Health, Art, World Language, Social Studies, Music, Physical Education, Library Science, Substance Awareness Coordinator Meetings, and state required meetings.
Board Members-Salem County School Board Association

31. Approved to adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools and Standard Operating Procedures and Internal Controls Manual.

32. Approved that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
33. Approved to enter into a contract with Education Solution Services (ESS) for substitute services for the 2021-2022 school year.
34. Approved the application for the Coronavirus Response and Supplemental Appropriations Act of 2021 (CRRSA) Elementary and Secondary School Emergency Relief Fund (ESSER II) (\$3,844,307) and the subgrants in Mental Health (\$45,000) and Learning Acceleration (\$246,708) state aid.
35. Approved to amend approved FY 2021 Elementary and Secondary Education Act (ESEA) LEA Consolidated Formula Subgrant Application.
36. Approved to enter into a Parental Contract for Student Transportation with Justin Palmer to transport student #330125, to Field Street School, Carneys Point, NJ, for the period May 5, 2021 to June 30, 2021.
37. Approved to apply for the Local Recreation Improvement Competitive Grant.
38. Approved resignation due to retirement of Kenneth Fields.
39. Approved the employment of the list of tenured Teaching Staff for the 2021-2022 school year effective September 1, 2021.
40. Approved the employment of the list of non-tenured Teaching Staff for the school year effective September 1, 2021.
41. Approved the employment of the list of tenured exempt District Office Administrators for the 2021-2022 school year effective July 1, 2021.
42. Approved the employment of the list of non-tenured exempt District Office Administrators for the 2021-2022 school year effective July 1, 2021.
43. Approved the employment of the list of tenured Building Level Administrators for the 2021-2022 school year.
44. Approved the employment of the list of non-tenured Building Level Administrators for the 2021-2022 school year.
45. Approved the employment of the list of Custodial, Grounds and Maintenance Staff, and Technology Staff for the fixed term from July 1, 2021 to June 30, 2022.
46. Approved the employment of the list of Instructional, Specialist, Non- Instructional, and Security Aides for the fixed term from September 1, 2021 to June 30, 2022.
47. Approved the employment of the list of Cafeteria Staff for the fixed term from September 1, 2021 – June 30, 2022.
48. Approved the employment of the list of tenured Secretarial Staff for the 2021-2022 school year.
49. Approved the employment of the list of non-tenured Secretarial Staff for the 2021-2022 school year.
50. Approved the employment of the list of non – affiliated tenured Confidential District Office Support Staff for the 2021-2022 school year.
51. Approved the employment of the list of non - affiliated non-tenured Confidential District Office Support Staff for the 2021-2022 school year.
52. Approved the following staff for the 2021 Summer Learning Program beginning Monday, July 12, 2021 – Thursday, August 5, 2021:

Name	Grade Span
Kimberly Gill	Early Childhood
Allison Cheeseman	Early Childhood
Fortune Buonocore-Cahill	Early Childhood
Kelly Houck	Early Childhood
Jacob Willard	Early Childhood

Nicole Hogate	Early Childhood
Nancy Maccarone	Elementary
Samantha Baer	Elementary
Cheryl Malone	Elementary
Kaitlin Loftus	Elementary
Kathleen Giordano	Elementary
John Mullarkey	Elementary
Dana Thomas	Elementary
Damian Ware	Elementary
Vicki Palaganas	Secondary
Alissa Yamabushi	Secondary
Shane Rowan	Secondary
Jennifer Denby	Secondary
Jeanner Woerner	Secondary

Instructional Assistant:

Armando Zavala	Bilingual
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53. Approved the revisions of the Human Resource Director and Director of Special Services.
54. Approved the following staff for 2021-2022 curriculum revisions from 8/9/2021 - 8/18/2021.

Title of Curriculum	Name of Staff Member	School	Summer Dates	Total Hours	Total Pay
K Math	Kelly Haden	LP	8/9 to 8/10	10	\$300.00
K ELA	Cecily Ridgeway	LP	8/9 - 8/12, 8/16 and 8/17	30	\$900.00
Gr 2 Math	Maureen Bevis	FSS	8/9 to 8/10	10	\$300.00
Gr 3 Math	Shyree Stevenson	FSS	8/9 to 8/10	10	\$300.00
Grades 2 ELA	Michelle Walker	FSS	8/9 - 8/12, 8/16 and 8/17	30	\$900.00
Grades 3 ELA	Marcella Brown	FSS	8/9 - 8/12, 8/16 and 8/17	30	\$900.00
Gr 4 Math	Erin Beal	PWC	8/9 to 8/10	10	\$300.00
Gr 5 Math	Nancy Maccarone	PWC	8/9 to 8/10	10	\$300.00
Grades 4 ELA	Lisa Beals	PWC	8/9 - 8/12, 8/16 and 8/17	30	\$900.00
Grades 5 ELA	Kathleen Giordano	PWC	8/9 - 8/12, 8/16 and 8/17	30	\$900.00
Math 7	Jennifer Ortega	MS	8/9 to 8/10	10	\$300.00
Math 8	Jennifer Ortega	MS	8/9 to 8/10	10	\$300.00
MS ELA	Allison Venello	MS	8/11-8/12	30	\$900.00

Digital Literacy	Nancy Barton	MS	8/11-8/12	10	\$300.00
PLTW - Principles of Engineering	Danielle DiGravio	HS	8/9 to 8/11	15	\$450.00
Foundations of Personal Finance	John Emel	HS	8/9 to 8/10	10	\$300.00
Physics	Shannon Tyson	HS	8/9	5	\$150.00
AP Bio	Shannon Tyson	HS	8/9	5	\$150.00
Biology	Shannon Tyson	HS	8/9 to 8/10	10	\$300.00
Information Technology	James Marone	HS	8/9 to 8/11	15	\$450.00
AP Chemistry	Alissa Yamabushi	HS	8/9	5	\$150.00
Chemistry	Alissa Yamabushi	HS	8/9 to 8/10	10	\$300.00
French IV	Kevin Wilson	HS	8/16-8/17	10	\$300.00
Latin II	Adam Stokes	HS	8/16-8/17	10	\$300.00
Health/PE	John Delia	HS	8/11-8/12	10	\$300.00
Health/PE	Shawna Blickle	HS	8/11-8/12	10	\$300.00

55. Approved the following teachers to participate in Credit Completion Program for the 2020 – 2021 school year on a rotating basis

Jennifer Denby	John Emel	John Fithian
Megan Meiler	Devon Weber	

56. Approved the following staff for the 2021 Summer School Program, serving both Middle School and High School students

Teacher	Subject
Tajauna Shorter	Special Ed
Marcus Dowe	Health/PE
Megan Meiler	Social Studies
Devon Weber	Math
Allison Venello	English
Michael Schaffer	English
Sarah Dawoud	Math
Shannon Farley	Science

57. Approved to amend the salary of Sakeena Bundy, custodial staff from \$47,644.00 to \$47,694.00 (prorated).