

PENNS GROVE-CARNEYS POINT REGIONAL SCHOOL DISTRICT

Handicapped Access Procedures

September 2011

Penns Grove High School

Location of Handicap Entrance:

1. Main Entrance Door: Handicap parking available at this location. Buzzer and video/monitor speaker available at door to gain access.

Person(s) Responsible at Door: Door duty – (Teacher/Secretary)

2. Gymnasium: Handicap parking available at this location.

Person(s) Responsible at Door: Custodian/High School Staff Member assigned for specific athletic activities.

3. Auditorium: Handicap parking available at this location.

Person(s) Responsible at Door: Custodian/High School Staff Member assigned for school-sponsored activities.

Communication for Handicap Access:

- Student and Staff Handbooks (Effective 2012-2013)
- Letter to parents at the beginning of each school year with map indicating handicapped entrances to the above sites. Flyers for special events.
- Connect Ed Communication Format.
- School District Website – Home Page

Contact Person for Handicap Needs:

- Athletic Events – Athletic Director: 856-299-6300, ext. 3228
- Auditorium Events – Principal: 856-299-6300, ext. 3211

Penns Grove Middle School

Location of Handicap Entrance:

1. Smith Avenue side next to band room. Handicap parking available at site.

Person(s) Responsible at Smith Avenue door: Assigned staff member when needed for school-sponsored activity.

Communication for Handicap Access:

- Student and Staff Handbooks (Effective 2012-2013)

- Letter to parents at the beginning of each school year with map indicating handicapped entrance to the above site. Flyers for special events.
- Connect Ed Communication Format.
- School District Website – Home Page

Contact Person for Handicap Needs:

- Main Office – 856-299-0576, ext. 5

Paul W. Carleton School

Location of Handicap Entrance:

1. Main Entrance
2. Gym Front Foyer
3. Library Playground Ramp behind building
4. New Wing/Smith Avenue Side

Handicapped parking available at these sites.

Person(s) Responsible at Doors: Staff member, parent helper or safety patrol.

Communication for Handicap Access:

- Student and Staff Handbooks (Effective 2012-2013)
- Letter to parents at the beginning of each school year. Flyers for special events.
- Connect Ed Communication Format.
- School District Website – Home Page

Contact Person for Handicap Needs:

- Main Office – 856-299-1706, ext. 0

Field Street School

Location of Handicap Entrance:

1. Main Entrance Doors
2. Gym Foyer Entrance

Handicapped parking available at these sites.

Person(s) Responsible at Doors: Instructional/Non-Instructional Aides.

Communication for Handicap Access:

- Student and Staff Handbooks (Effective 2012-2013)
- Letter to parents at the beginning of each school year. Flyers for special events.
- Connect Ed Communication Format.
- School District Website – Home Page

Contact Person for Handicap Needs:

- Main Office – 856-299-0170, ext. 6

Lafayette-Pershing School

Location of Handicap Entrance:

1. Main Entrance Door: Handicap parking available at this location. Buzzer and video/monitor speaker available at door to gain access.

Person(s) Responsible at Door: Non-Instructional Aides.

Communication for Handicap Access:

- Student and Staff Handbooks (Effective 2012-2013)
- Letter to parents at the beginning of each school year. Flyers for special events.
- Connect Ed Communication Format.
- School District Website – Home Page

Contact Person for Handicap Needs:

- Main Office – 856-299-3230, ext. 0

District Office

Location of Handicap Entrance:

1. Main Door: Handicap parking available at this location. Buzzer and video/monitor speaker available at door to gain access.

Person(s) Responsible at Door: Staff Member.

Communication for Handicap Access:

- School District Website – Home Page

Contact Person for Handicap Needs:

- Operator – 856-299-4250, ext. 0